

Studio C Open Lab policy

The Studio C Broadcast Studio is available to all Annenberg students for short video projects. Students may record video segments for class assignments, for example, or practice in front of the camera. The lab will be staffed with one trained student technician to assist you during the open lab hours.

Reservations:

- You can make a 30-minute reservation by emailing Tom Norris at tjnorris@usc.edu. You must receive a confirmation reply to use the open lab.
- Reservations must be made 24 hours in advance.
- Reservation times are made on the half hour.
- One reservation per student per week.
- Walk-ins will be accepted if the studio is not reserved.
- Reservations and walk-ins are first-come, first-serve.

Options available in the studio include:

- Single camera recording using one of the studio cameras
- Reading your script copy on the Teleprompter
- Recording at the anchor desk
- Recording on the interview set
- Recording in front of the green screen (backgrounds are added in post-production)
- Full frame images displayed on the set monitors
- Skype interviews
- You may also record in the studio using your own camera

Rules for Studio C Open Lab time

- Multi-camera recording is not available because it requires a crew and more production time.
- Lower third graphics will need to be added using Adobe Premiere in post-production.
- You may not modify sets or studio lighting.

Please refer to the [important technical guidelines and policies document](#) for more information about the Media Center.

Instructors wishing to reserve Studio C for an entire class period must email Chuck Boyles at cboyles@usc.edu with at least 7 days notice.